



文藻外語大學

WENZAO URSULINE UNIVERSITY OF LANGUAGES

107 學年度外國學生入學申請表(碩士)

Application Form for the Admission of International Students (Master Degree) in Academic Year 2018/2019

Date 日期: / /

Name in English / in Your Own Language 英文名字/本國語文名字 First and Middle Name 名字: _____ Last (Family) Name 姓氏: _____		Two-inch Photo 二吋照片	
Name in Chinese 中文姓名: _____			
Nationality 國籍: _____	Birth Place 出生地: _____	Date of Birth (m/d/y) 生日: _____	Gender 性別: <input type="checkbox"/> M or <input type="checkbox"/> F
Father's Name & Nationality 父親姓名及國籍: _____		Mother's Name & Nationality 母親姓名及國籍: _____	
Contact Address & Phone Number (Native Country) 本國聯絡地址與電話: _____			
Highest Degree Possessed & Name of the Institution 最高學歷及學校名稱: _____		Passport No. 護照號碼: _____ Expiry Date 有效期限: _____ (M)/ _____ (D)/ _____ (Y)	
Graduation Department 畢業科系: _____		Graduation Date 畢業日期: _____	
Contact Address 聯絡地址: _____ E-mail Address 聯絡電子郵件信箱: _____		Contact Phone Number 聯絡電話: (H) _____ (M) _____	
Applied Institutes/Departments 申請所系科: _____ Institute/Department			
Application for Wenzao's Scholarships: <input type="checkbox"/> Yes <input type="checkbox"/> No 是否申請「文藻外語大學外國語學生獎學金」 ( Guidelines for International Student Scholarships are Stated on P.9 below. )			
<b>Remarks: international students who would like to apply for Wenzao's scholarships have to submit: the documentations of parents' yearly incomes (such as the income documents offered by the employers or the copies of the bank account books proving that the income is monthly deposited by the employers) and the scholarship application form (P.10 of this file) along with the application documents.</b>			
Guardian Signature 監護人簽名: If student is under 20 years old, the Guardian should sign here.  (M)/ (D)/ (Y)		Student Signature 學生簽名:  (M)/ (D)/ (Y)	

※Documents prepared and submitted and application deadlines are on next two pages.

## I. Graduate institute/Master's degree program in academic year 2018/2019

### A. General application documents:

Item		General submitted documents of applicants
1	2 copies of the application form	A. Please check the following 2 pages for other required documents of the graduate institutes and master's degree program
2	2 recent 2-inch photos	Full-face photos are affixed on the application form; the applicant's name and applied program and institute/department, written at the back of the photos.
3	1 photocopy of the documentation of academic credentials	<p><u>Requirements:</u></p> <p>A. The photocopy has to be verified by the Embassy of the Republic of China, representative offices, offices, or other organizations authorized by the Ministry of Foreign Affairs (hereby named overseas embassies).</p> <p>B. If the documentation of academic credentials is in other foreign languages beyond Chinese and English, the Chinese or English translated version should be attached additionally.</p> <p>C. The applicants who are going to graduate this June may submit the photocopies of their student ID cards or English certificates of current enrollment verified by the overseas embassies first, but the documentation of academic credentials that is verified by overseas embassies should be submitted when they enroll.</p> <p><i>*Remarks: "documentation of academic credentials" is elaborated in the Article V of "Wenzao Ursuline University of Languages Admission Regulations for International Students" (<a href="http://d021.wzu.edu.tw/category/137676">http://d021.wzu.edu.tw/category/137676</a>)</i></p>
4	copy of health document/report of a public hospital	Please complete the body check items in <b>Form B</b> (file attached on the website). ( <a href="http://d021.wzu.edu.tw/category/137676">http://d021.wzu.edu.tw/category/137676</a> )
5	financial proof or document with sufficient funds (USD3,500)	<p><u>Requirements:</u></p> <p>A. Officially offered by a bank to support an international student's study in Taiwan</p> <p>Or a statement offered by a government, institution of higher learning or civic organization providing full scholarship or aid.</p>
6	required documents	B. Like the following instructions below. All the required documents of the graduate institutes and master's degree program are listed in the following table.

### B. Required documents of the graduate institutes/master's degree program:

Graduate Institutes	Documents submitted by applicants	Interview
Department of English (Master of Arts in English)  * English Instruction	1. English or Chinese complete official transcript of Bachelor degree. 2. English Curriculum Vitae 3. English study plan 4. Copy of English proficiency test record (E.g., CSEPT, TOEFL, TOEIC, IELTS, BULATS) 5. Reference Letter, copies of other foreign languages proficiency test records, other related licenses, outstanding performance and achievement works.	Required.  The date, time and way of the interview will be arranged and informed

Graduate Institutes	Documents submitted by applicants	Interview
Graduate Institute of Foreign Language Education and Cultural Industries (Master Program) * English Instruction	<ol style="list-style-type: none"> <li>1. English or Chinese complete official transcript of Bachelor degree.</li> <li>2. English or Chinese autobiography (one typed A4 page)</li> <li>3. English or Chinese study plan (one typed A4 page)</li> <li>4. Copy of English proficiency test record (E.g., TOEFL, TOEIC, IELTS, BULATS) or copy of Chinese Proficiency test record (E.g., TOCFL/TOP or HSK)</li> <li>5. Reference Letter, copies of other foreign languages proficiency test records, other related licenses, outstanding performance and achievement works.</li> </ol>	by the respective coordinators of the departments. <b>✘The transcript and the diploma needs to be verified by R.O.C Representative Office</b>
Graduate Institute of International Business and Cultural Practices (Master Program)	<ol style="list-style-type: none"> <li>1. English or Chinese complete official transcript of Bachelor degree.</li> <li>2. English autobiography (one typed A4 page)</li> <li>3. English study plan (two typed A4 pages)</li> <li>4. Copy of English proficiency test record (E.g., TOEFL, TOEIC, IELTS, BULATS) or copy of Chinese Proficiency test record (E.g., TOCFL/TOP or HSK)</li> <li>5. Reference Letter, copies of other foreign languages proficiency test records, other related licenses, outstanding performance and achievement works.</li> </ol>	
College of English and International Studies (Master's Degree Program of International Affairs) * English Instruction	<ol style="list-style-type: none"> <li>1. English or Chinese complete official transcript of Bachelor degree.</li> <li>2. English diploma of Bachelor Degree</li> <li>3. Curriculum Vitae in English</li> <li>4. English study plan</li> <li>5. Copy of English proficiency test record (E.g., TOEFL, TOEIC, IELTS, BULATS), except English native speaker</li> <li>6. Two reference letters</li> <li>7. Other relevant licenses, certificates, awards, performance of international activities, essays or theses, if applicable</li> </ol>	
Graduate Institute of Multilingual Translation and Interpreting (Master Program)	<ol style="list-style-type: none"> <li>1. English or Chinese complete official transcript of Bachelor degree.</li> <li>2. English and Chinese autobiography (one typed A4 page)</li> <li>3. English and Chinese study plan (one typed A4 page)</li> <li>4. Copy of English proficiency test record (E.g., TOEFL, TOEIC, IELTS, BULATS) or copy of Chinese Proficiency test record (E.g., TOCFL/TOP or HSK)</li> <li>5. Reference Letter, copies of other foreign languages proficiency test records, other related licenses, outstanding performance and achievement works</li> </ol>	
Master of Arts in Southeast Asian Studies	<ol style="list-style-type: none"> <li>1. English or Chinese complete official transcript of Bachelor degree.</li> <li>2. English autobiography (one typed A4 page)</li> <li>3. English and Chinese study plan (two typed A4 pages, including how you are interested in the field of Southeast Asia.)</li> <li>4. Copy of English proficiency test record (E.g., TOEFL, TOEIC, IELTS, BULATS) or copy of Chinese Proficiency test record (E.g., TOCFL/TOP or HSK)</li> <li>5. Reference Letter, copies of other foreign languages proficiency test records, other related licenses, outstanding performance and achievement works.</li> </ol>	

Graduate Institutes	Documents submitted by applicants	Interview
Graduate Institute of Teaching Chinese as a Second Language (Master Program)	1. English or Chinese complete official transcript of Bachelor degree. 2. English or Chinese autobiography (one typed A4 page) 3. English or Chinese study plan (two typed A4 pages) 4. Copy of Chinese proficiency test record (E.g., TOCFL/TOP or HSK) 5. Copies of other foreign languages proficiency test records, other related licenses, outstanding performance and achievement works ※Remarks: Applicants are urged to submit the autobiography and study plan written in Chinese.	Not required.

**Recruitment quota: the total number of seats shared by the above institutions is 7.**

**Remarks:**

**1. English or Chinese official transcript mentioned above should be verified by the overseas embassies.**

**2. For Vietnamese applicants, Please be reminded that ONE of the following Language Certificates will have to be submitted when applying for VISA:**

✧ **Applying to Graduate Institute of International Business and Cultural Practices/ Graduate Institute of Multilingual Translation and Interpreting/ Graduate Institute of Teaching Chinese as a Second Language:**  
TOCFL Chinese proficiency test record (at least Level 2/基礎級 or above)

✧ **Applying to Department of English (Master of Arts in English)/ Graduate Institute of Foreign Language Education and Cultural Industries/ College of English and International Studies (Master's Degree Program of International Affairs):**  
TOEFL: iBT score: 26 or above/ pBT score: 385 or above  
or TOEIC Score: 375 or above  
or IELTS Score: 3.0 or above

**C. Application deadline: April 30, 2018.**

**D. Please post the above documents to: Section of Overseas Students Affairs, Wenzao Ursuline University of Languages (Address: 900 Mintsu 1st Road Kaohsiung 80793, Taiwan R.O.C.)**  
**Please also email the documents to: oiccrecruit@mail.wzu.edu.tw**

**Remarks: incorrect or untrue documents found will lead to immediate cancellation of the application, no appeals and grievances from the applicants is accepted.**

## 外籍生切結書 Declaration for International Students

一、本人保證未具僑生身份且不具中華民國國籍法第二條所謂中華民國國籍，或已喪失中華民國國籍滿八年。

I, the undersigned applicant, guarantee that I have neither overseas Chinese status nor R.O.C. citizenship as referred to in Article 2 of the Nationality Act, or have I been an R.O.C. national in the last eight years.

國籍法第二條所稱具中華民國國籍者為：

According to Article 2 of the Nationality Act, a person shall have the nationality of the Republic of China under any of the conditions provided by the following subparagraphs:

1. 出生時父或母為中華民國國民。 His / Her father or mother was a national of the Republic of China when he/she was born.
2. 出生於父或母死亡後，其父或母死亡時為中華民國國民。 He/ She was born after the death of his/ her father or mother, and his/ her father or mother was a national of the Republic of China at the time of death.
3. 出生於中華民國領域內，父母均無可考，或均無國籍者。 He/ She was born in the territory of the Republic of China, and his/ her parents can't be ascertained or both were stateless persons.
4. 歸化者 He/ She has undergone the nationalization process.

二、本人所提供之最高學歷畢業證書(報名大學部者為高中畢業證書、研究所者為大學或碩士畢業證書)均為教育部認可、經駐外單位驗證屬實，保證於錄取報到時繳交經駐外單位驗證之外國學校畢業證書正本。(中文或英文翻譯本)

The diploma I provided (secondary degree diploma for applying for undergraduate program, bachelor or master's degree diploma for graduate program) is recognized by the Ministry of Education and verified by the Taiwan's overseas representative office. Upon registration, a photocopy of the certificate of diploma obtained from a foreign education institution and verified by the Taiwan's overseas representative office shall be submitted with a notarized translation in either Chinese or English.

三、本人未曾遭中華民國各大專校院退學。如違反此規定並經查證屬實者，取消其入學資格並註銷學籍。

I have never been expelled from other colleges and universities of the Republic of China. Should I breach any of the regulations, I will be denied admissions and student status.

四、上述所陳之任一事項同意授權貴校查證，如有不實或不符規定等情事屬實者，本人願意學校註銷學籍處分，絕無異議。

I agree to authorize Wenzao Ursuline University of Languages to verify any information provided above. If any of it is found to be false, I have no objection to being deprived of registered student status.

申請人簽名 Applicant's signature:

日期 Date:

緊急醫療授權書

Authorization for Emergency Medical Treatment

本人\_\_\_\_\_ (父母或監護人之姓名)，已瞭解如本人之子女 (姓名)  
\_\_\_\_\_ 遭遇緊急危險時，文藻外語大學將會試圖緊急通知本人或本人於本授權書中所指定之下列緊急聯絡人。

I, [name of parent/guardian]\_\_\_\_\_ (given name/family name), understand that in the case of emergency of my child, [name]\_\_\_\_\_ (given name/family name), Wenzao Ursuline University of Languages will try to notify me or the person I have listed below as an emergency contact.

本人子女如需接受緊急醫療通知，基於任何原因致本人或本人所指定之緊急聯絡人無法接獲該通知時，本人在此謹全權授予文藻外語大學及其受雇人代表本人及本人子女為下列行為：

In case of a medical emergency concerning my child, at a time when I or my listed emergency contact, for any reason, cannot be reached, I hereby grant with full power to Wenzao Ursuline University of Languages and its employees to act on my or my child's behalf the following treatments:

1. 提供第一時間之救助
2. 授權醫生對本人子女為檢查及醫療行為
3. 安排本人子女之運送(不論利用救護車或其他交通工具)，以前往適宜施行緊急醫療之場所，包括醫院之急診室、醫生之診療室或診所，但不以上述場所為限。
- 4 於醫療機構中為獲得相關醫療或手術，得簽署任何經醫療機關判斷後，所要求出具之相關文件。

1. Administer first aid;
2. Authorize a medical doctor to examine or treat my child;
3. Arrange for the transportation of my child, whether by ambulance or otherwise, to a proper facility where emergency medical treatment is normally administered, including but not limited to, an emergency room of a hospital, a doctor's office, or a medical clinic; and
4. Sign releases as may be required in order to obtain any medical or surgical treatment as is required in the judgment of medical authorities at the facility.

本人在此並同意負擔所有因治療意外或傷病所生之相關費用。本人亦同意於尋求或提供上述醫療行為之過程中，不論文藻外語大學或其受雇人皆無須負擔任何因處理前開相關事務，所可能引起之事實上或法律上之責任。

I hereby agree to accept the financial responsibilities for any cost thus incurred in the treatment of any illness, accident. I further agree that in the process of seeking or providing such treatment, neither nor its employees shall be liable, de facto or de jure, for any complications that may arise thereof.

如無法聯絡本人時，本人所指定本人子女之緊急聯絡人如下：

The following persons are appointed as my/our child's Emergency Contact (if I/we cannot be reached):

1. 姓名 Name \_\_\_\_\_  
住所電話 Home Phone Number \_\_\_\_\_  
公司電話 Office Phone Number \_\_\_\_\_  
行動電話 Cell Phone Number \_\_\_\_\_

2. 姓名 Name \_\_\_\_\_  
住所電話 Home Phone Number \_\_\_\_\_  
公司電話 Office Phone Number \_\_\_\_\_  
行動電話 Cell Phone Number \_\_\_\_\_

3. 姓名 Name \_\_\_\_\_  
住所電話 Home Phone Number \_\_\_\_\_  
公司電話 Office Phone Number \_\_\_\_\_  
行動電話 Cell Phone Number \_\_\_\_\_

立書人(即父母或監護人簽名) \_\_\_\_\_ 立書日 年 月 日  
Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_ MM/DD/YY

住所電話 Home Phone Number \_\_\_\_\_  
公司電話 Office Phone Number \_\_\_\_\_  
行動電話 Cell Phone Number \_\_\_\_\_

簽名後即具法律效力。

本資訊將由文藻外語大學所持有並加以保密，然必要時得提供予相關醫療機構使用。

This information will be kept confidential in the possession of *Wenzao Ursuline University of Languages*. Should the need arise; this information may be given to the proper medical authorities.

境外生住宿申請表

On/Off-Campus Accommodation Application for Overseas Students



姓名 Name: \_\_\_\_\_

科系 Department: \_\_\_\_\_

住宿地點 On/Off-Campus	費用 Rent
校內宿舍 On-campus Dormitory	<input type="checkbox"/> 四人房 Room for four (一學期住宿費用為新台幣 12,000 元，不含寒假及暑假) NT\$12,000 per semester (not including summer and winter vacations)
校外宿舍-達亞國際 e 化大樓 Off-campus DaYa International Apartment	<input type="checkbox"/> 小單人房 Small Single Room (NT\$ 5,600/ per month) <input type="checkbox"/> 大單人房 Big Single Room (NT\$ 6,600/ per month) <input type="checkbox"/> 雙人房 Room for two (NT\$ 7,600/ per month)

*PS. If you choose On-campus dormitory, please remit payment after being admitted in order to reserve your right.*



# Wenzao Ursuline University of Languages

## Guidelines for International Student Scholarships

Approved by the Administrative Committee on September 27<sup>th</sup>, 2005  
Ratified by the College President on October 11<sup>th</sup>, 2005  
Approved by the Administrative Committee on February 19<sup>th</sup>, 2008  
Ratified by the College President on March 3<sup>rd</sup>, 2008  
Approved by the Administrative Committee on June 15<sup>th</sup>, 2010  
Ratified by the College President on August 24<sup>th</sup>, 2010  
Approved by the Administrative Committee on December 20<sup>th</sup>, 2011  
Ratified by the College President on December 26<sup>th</sup>, 2011  
Approved by the Administrative Committee on November 27<sup>th</sup>, 2012  
Ratified by the College President on December 10<sup>th</sup>, 2012  
Approved by the Administrative Committee on August 6<sup>th</sup>, 2013  
Ratified by the University President on August 15<sup>th</sup>, 2013  
Approved by the Administrative Committee on December 3<sup>rd</sup>, 2013  
Ratified by the University President on December 26<sup>th</sup>, 2013

- I. These Guidelines are enacted to encourage outstanding international students to attend and pursue degrees at the Wenzao Ursuline University of Languages (hereinafter “University”).
- II. In these Guidelines, the term “international students” refers to students as defined in paragraph 2 of the Regulations Regarding International Students Undertaking Studies in Taiwan by the Ministry of Education.
- III. Funds for International Student Scholarships are budgeted by the Office of Academic Affairs. Students in 5-year junior college programs may receive scholarships for up to 5 years. Students in undergraduate programs may receive scholarships for up to 4 years. Students in graduate programs may receive scholarships for up to 2 years.
- IV. In order to preserve and extend the educational mission and spirit of the Ursulines in founding high schools and vocational schools, students from developing countries are given priority. Details of the scholarships will be determined each year based upon the annual budget of the University and the subsidies from the Ministry of Education. Every academic year, the University will award 50 full scholarships and 100 partial scholarships in principle to be distributed among graduate, undergraduate and junior college students combined.
  - A. Full Scholarships: Full scholarship awardees are granted the total amount of tuition and fees for the current semester. Recipients may be awarded the scholarship only once a semester. It includes a year of Chinese language courses.
  - B. Partial Scholarships: Partial scholarship awardees are granted one half of the total amount of tuition and fees for the current semester. Recipients may be awarded the scholarship only once a semester. It includes a year of Chinese language courses.
- V. Application and Evaluation procedures:
  - A. International students may submit applications for International Student Scholarships to the Recruitment Section of the Office of Academic Affairs when they apply for admission.
  - B. Full and partial Scholarship recipients are determined by the Recruitment Committee of the University.
  - C. Scholarship recipients must have received grades of B or better in academic performance and conduct in the previous semester to continue applying for this scholarship to the Office of Academic Affairs. Otherwise, the scholarship will be temporarily discontinued. Students who regain the required level of performance in the following semester may resume receiving the scholarship.
- VI. International students who are already receiving a scholarship awarded by the government of the Republic of China (not including this scholarship) are not eligible.
- VII. Scholarship awardees who have not completed registration or enrollment deferment procedures for the current academic year will lose their eligibility to receive scholarships.
- VIII. Scholarship awardees who have provided forged or false information lose their eligibility to receive scholarships. Any amount of scholarship money awarded must be returned.
- IX. These Guidelines become effective after approval by the Administrative Committee and ratification by the University President. Amendments follow the same procedure.



文藻外語大學

WENZAO URSULINE UNIVERSITY OF LANGUAGES

107 學年度外國學生獎學金申請表

Scholarship Application Form for the International Students in Academic Year 2018/2019

Date 日期: / /

<u>Name</u> 姓名		<u>Name of the Institution</u> 學校名稱:			<u>Nationality</u> 國籍	
Family Information	Name	Relationship	Occupation	Organization	Age	
Self-introduction 自我介紹						
Please briefly state your study plan at our school 請簡述您在本校的讀書計畫						
Other extra-curricular activities/ rewards/ outstanding performance 其他課外活動經驗/獲頒獎項/傑出表現						